



Free City College Oversight Committee

Minutes



Members: Eileen Mariano (Co-Chair), Brigitte Davila (Co-Chair), Dr. Lisa Cooper Wilkins, Nikki Hatfield, Win-Mon Kyi, Angelica Campos, Supervisor Gordon Mar, Jennifer Fong, Maria Su, Alisa Messer, Christopher Brodie, Tyler Wu, Conny Ford, Malinalli Villalobos, Calvin Quock

Date and Time: Wednesday, March 9th, 2022, 3:30pm-5:00pm

Location: [Zoom Webinar Meeting Link](#); or Join by Telephone: 1-669-900-6833; Webinar ID: 825 3540 5259

I. Call to Order and Roll Call

- A. Meeting called to order at 3:32 PM.
- B. Members Present: Calvin Quock, Angelica Campos, Jennifer Fong, Alisa Messer, Eileen Mariano, Maria Su, Gordon Mar, Win-Mon Kyi, Chris Brodie, Tyler Wu, Conny Ford, Dr. Lisa Cooper Wilkins, Brigitte Davila
- C. Members Absent: Nikki Hatfield, Malinalli Villalobos

II. Adoption of the Agenda

- A. Agenda adopted. Member Messer abstained.
- B. Member Ford asked question regarding action item.
- C. Member Tyler Wu motioned; Member Su seconded.

III. General Public Comments

- A. No public comment.

IV. Resolution to Allow Teleconferenced Meetings Under CA Government Code Section 54953(e)

- A. Resolution adopted. Messer motioned, Su seconded.

V. Review and Approval of January 2022 Minutes

- A. Member Comments & Questions:
 - Member Messer commented on lack of continuity of action items. Member Wu requested to aggregate all action items and shared with Committee to hold accountability.
 - Member Ford asked clarifying question regarding discussion of impact of student fees.
- B. Member Wilkins motioned, Member Conny seconded. Chair Davila abstain. Minutes approved.

VI. Free City Fall 2021 Update

- A. Dr. Lisa Cooper Wilkins shared the presentation on enrollment metrics. And confirmed that she is the main point of contact for City College.
- B. Member Comments & Questions
 - Member Ford asked Member Wilkins for her contact information. Concerned about Fees and structure, how it works for students. Has not seen a study or report that says that fees they do what they are supposed. They only deter potential students and frustrate students. How many students took advantage of the waiver? Are there students out there that did not take advantage? Member Wilkins shared there are studies that other institutions have done. Liz Leiserson will curate some information to share with the committee. Member Wilkins shared that some institutions have identified a threshold for fees.
 - Member Messer shared her appreciation to Member Wilkins on the information provided.

- Member Quock asked if there is a way to look at enrollment data by program, to see which programs have high enrollment by FCC students, and to ensure there's enough sections to meet student demands. Liz Leiserson replied that the data cannot be provided because students at community colleges do not always necessarily belong to a program.
- Member Wu asked Member Wilkins for initial reactions to data. Member Wilkins shared she is excited about intentional equity strategies to help the program do what it is intended to do.
- Member Messer asked if we understand why the data shows more students not using FCC than are. When is the RP report to be completed? Member Wilkins stated that anticipated completion at the end of Spring Semester. Hope to share a presentation at next oversight committee meeting. Liz Leiserson said student data has been changing since the pandemic due to many external variables.
- Member Mar asked what the Fall enrollment looked at prior two years. What is the college projecting for future semesters regarding enrollment? Member Wilkins stated an adhoc committee formed to try to improve enrollment due to pandemic. The committee shared data that showed decline over time from last Fall to this past Fall Semester. It is too early to tell for Spring, but still seeing some decline. The variables continue to change; this was a statewide trend.
- Chair Davila asked if we could start collecting data now as things level off regarding the pandemic. Liz Leiserson stated that yes, they are starting to collect data.

VII. Free City Funds and Reserve

- A. Member Calvin Quock shared the report.
- B. Member Comments and Questions
 - Member Mar stated there was not a shown increase in the reserve in academic year 21-22. Would expect there would be an increase in the reserve due to the allocation increase and decline in enrollment. There is also no increase in the projected ending balance of the reserve. Member Quock replied that as outlined in the MOU, any increases in the reserve currently are based on any funds that haven't yet been spent. The projected ending balance is contingent on the final amount of annual spending as shown in the audit. Member Quock will find out and let the committee know when the final audit results are complete, which may be later in the calendar year. Member Mar and Member Messer asked Director Su about withdrawal of the \$1M reserve fund. Director Su stated that DCYF is still working with the Controller's Office and Mayor's Office and will report back.

VIII. Use of Free City Funds

- A. Jay Liao shared the presentation.
- B. Chair Davila asked if there can be more enrollment and registration staff, and if that would be an eligible use of funds. Jay Liao will follow-up. Member Fong agreed.
- C. Member Ford requested a report at next meeting regarding standing fees for FCC students.
- D. Member Kyi requested to meet earlier than June. Revisit demographic topics and expand FCC, and the reserves that we re moved around. Asked for subcommittees.
- E. Member Messer agreed to meet sooner rather than later. Encouraged everyone to look at FCC annual report.

IX. Future Agenda Items and Member Comments

Tabled for the next meeting.

X. Adjournment

Meeting adjourned at 5:08pm.